

A photograph of two men in dark blue suits and ties sitting at a light-colored wooden table. They are both looking at a tablet computer held by the man on the left. The background shows a modern office interior with large windows and a white structural frame. The image is partially obscured by a white diagonal shape on the left side of the page.

ALB

Lawyer Checker Integration

Version 3.0.0

Providing enhanced risk management for the transmission of funds.

REV270918IS

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Lawyer Checker

Lawyer Checker provides comprehensive fraud protection for your firm and your clients. This is a chargeable option.

In this section:

- [Introducing Lawyer Checker](#)
- [Install Lawyer Checker](#)

Introducing Lawyer Checker

Lawyer Checker provides you with enhanced risk management, in the transmission of funds, by checking the account details of a solicitor you are sending funds to against our their unique database.

The integration is a chargeable option. For more information, please contact your account manager.

Lawyer Checker checks over 10 different conveyancing related databases to highlight any red flags commonly associated with fraudulent activity. The result is instant so it doesn't stop you meeting deadlines and delivering to your client. Lawyer Checker integrates directly into ALB so you don't need multiple systems for different checks. Their further research provided on infrequently checked or unknown entities helps demonstrate your compliance with Principle 10 of the SRA's Code of Conduct.

For further information, please see their website, [Lawyer Checker](#).

Lawyer Checker setup

Lawyer Checker integration is available from ALB version 3.0 and above.

The setup involves Advanced switching on the integration, then setting system parameters and user and group features. You will also need a Lawyer Checker account.

This option is chargeable, please contact your account manager for more information.

Using Lawyer Checker is dependent on three system parameters being set and user and group permissions being allocated to only those users that need to use the integration.

System Parameters

The system parameters are:

Parameter	Contents
Lawyer Checker Password	Enter the password, provided by Lawyer Checker
Lawyer Checker URL	The Lawyer Checker path is set by default in ALB version 3.0 and above. This path can be amended if necessary.
Lawyer Checker Username	Enter the username, provided by Lawyer Checker

If the system parameters are not set or have the wrong information, users will get a message advising them and that the search cannot proceed.

User and Group Feature

The user and group feature, Lawyer Checker, is located in the PMS section. Select this feature for users and groups that are required to use Lawyer Checker.

User Profile

Users need to have a valid work email address in their ALB user profile. If a user attempts to use the Lawyer Checker without a work email address set, they will receive a message advising that there is no work email address and to add it before running the integration.

NOTE To check a solicitor, the contact must be set to contact type Solicitor.

Using Lawyer Checker

Having the relevant permissions and the required details in the service contact and your profile, you are now in a position to proceed with running the Lawyer Checker.

Lawyer Checker requires the service contact record to have the following fields completed.


- Company Name
- Postcode
- Sort Code
- Account Number

If any of the required service contact fields are empty when you attempt to use the Lawyer Checker, the message displays advising that they need to be completed before the check can proceed. You will need to enter the relevant information and run the Lawyer Checker again. You will also receive a message if any of the fields are invalid.

To run Lawyer Checker:

1. Open the services contact.

NOTE To check a solicitor, the contact must be set to contact type Solicitor.

2. From the **Actions** menu select  **Lawyer Checker Search**.
3. Providing you have all the relevant information for the service contact and your work email address, as above, a dialog box displays asking for confirmation the service contact details and your work email address are correct.
4. Click **Submit to Lawyer Checker**.

After a brief delay, the status on the Status field in the Lawyer Checker section of the Contact Details tab is updated with the result of the check, along with the date of the check.

A note is created, in the Notes tab, containing the details and result of the search.

You also receive an email with the results of the search which includes a hyperlink which takes you to the Lawyer Checker website where you can view and download a pdf version of the results.


NOTE You will need to log in with your firm's login, password and pin number.

Lawyer Checker results

The results available are:

Result	What does this mean?
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Frequent	Good track record regarding conveyancing transactions within the Lawyer Checker database.
Infrequent	A track record has been identified but not all checks have been passed. At this point you will receive further research.
Unknown	Unknown means that there is no previous track record that has been identified within the Lawyer Checker database. At this point you will receive further research. We suggest you exercise caution in these circumstances and fully review your file for any risk indicators.
Pending	Lawyer Checker is still looking into the search and will respond later. Use the Refresh button to check further.

For pending results, a refresh button  activates against the status. Click to get a status update on the contact. The button will be active only for users with the relevant permissions.

In order that you do not repeat a search unnecessarily, if the bank details and account name are the same as the last recorded Lawyer Checker search and user performs a search again, a warning displays:

"A search has already been performed for these bank details, are you sure you want to perform the search again?"

Click **Yes** to perform the search again and **No** to cancel out.

NOTE If you change the bank details at any point, the Lawyer Check status will change back to Not Checked.

For further information, please see their website, [Lawyer Checker](#).

More information

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